

COUNTY OF YORK

MEMORANDUM

DATE: January 8, 2003 (BOS Mtg. 01/21/03)

TO: York County Board of Supervisors

FROM: James O. McReynolds, County Administrator

SUBJECT: Approval of Procurement Action

The attached resolution provides for the approval of County purchases by the Board of Supervisors in accordance with its policy for procurements of over \$30,000. The Board's approval is requested for procurement of the following:

Brandywine Area Drainage Study – A Request for Proposals (RFP) was issued and advertised for Engineering Services to perform a study of the drainage basin serving several neighborhoods including Brandywine, Gaines Estates and Providence Grove as well as sections of Burcher Road, Dare Road, Lakeside Drive and Old Lakeside Drive. This project is in accordance with the Utilities Strategic Capital Plan, which was approved by the Board of Supervisors; the Drainage Committee also supported the project. Property owners within this area have reported problems with inadequate drainage and occasional flooding. The study will analyze outfalls from each subdivision, road culverts, downstream channels, etc., identify and quantify the drainage problems and recommend improvements to correct the problems. Included in this drainage basin are some non-tidal wetlands. Consultation with the Army Corps of Engineers and the Department of Environmental Quality will be required. Twenty-five (25) firms responded with proposals. The Evaluation Committee ranked the responses and interviewed three firms. Negotiations were conducted with the Offer ranked number one, Rummel, Klepper & Kahl (of Virginia Beach), resulting in a fee of \$98,000. Sufficient funds are available to complete this project.

This procurement has been conducted in accordance with State procurement laws and/or County procurement policy, and I recommend that it be approved through the adoption of proposed Resolution R03-12.

Sawyer/3681
Attachment

? Proposed Resolution R03-12